



**Writing Sample I Assessment  
Report**

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**Candidate:  
Amy Sampleuser**

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**Date:  
07/02/2020**

# Writing Sample I Assessment Report

Candidate: Amy Sampleuser

Date: July 02, 2020

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## Writing Sample Provided by This Candidate

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When reading through the candidate's response you should look for proper use of language , spelling and grammar, with a minimum of errors; the ability to follow instructions, organize thoughts and clearly communicate concepts; and a demonstration of appropriate formatting and layout for this type of work document.

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### Ms. Sampleuser's Responses

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***The department you work for has made a mistake and a customer's order of 1,000 widgets will be delayed. It is your responsibility to communicate the error and the proposed resolution to your customer. What would you say?***

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