

Candidate: John SamplePerson

Date: 02/21/2024

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Company: Resource Associates Samples

RESOCZNI0001 Date: February 21, 2024 Candidate: John SamplePerson

Username:

The following information is a feedback report based on the results of validated psychological assessment dimensions. Depending on the sections included in the test battery, there may be multiple pages of explanatory information. Please review thoroughly for the best overall interpretation of your candidate's scores.

PERSONALITY TRAITS

The profile below summarizes key results in each area compared against general population norms (indicated by the descriptors Low, Below Average, Average, Above Average, and High) and with norms for high performers in the type of job for which the candidate is applying (designated by the shaded areas). The candidate's score is indicated by the diamond symbol: •

	Low	Below Average	Average	Above Average	High
AGREEABLENESS			*		
CONSCIENTIOUSNESS			♦		
CUSTOMER SERVICE / RESPONSIVENESS			*		
EMOTIONAL STABILITY			•		
EXTROVERSION				*	
OPENNESS					•
OPTIMISM/ENTHUSIASM				•	
TEAMWORK			•		
WORK DRIVE			•		

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APTITUDE SCORES: Reported as Percentile

	PERCENTILE RANGE									
	0- 10%	10- 19	20- 29	30- 39	40- 49	50- 59	60- 69	70- 79	80- 89	Тор 10%
Math For Industry									Х	
Mechanical Reasoning										Х
Visual Inspection					Χ					
Overall Cognitive Aptitude									Χ	

Explanation of Aptitude Scores In This Table:

The aptitude scores in this table reflect <u>percentile rankings</u> -- not percent correct on the test. For example, if a person scores 80-89%ile on a specific test in this report, it means that they scored at least as well or better than 80-89%ile of the norm group, but not as high as about 10-20%ile of the norm group. So, higher scores are better than lower scores.

The **Overall Cognitive Aptitude** is an average score (an average for the standardized scores) for all of the separate aptitude tests given to this candidate.

The <u>lower the Overall Cognitive Aptitude score</u>, we predict that the candidate will have difficulty learning new information and making decisions. For example, if they are well experienced in their occupation, they may be able to continue to perform well practiced tasks adequately, but have difficulty learning new things. As such, they will need additional training time and more support from supervisors. People who produce lower Overall Cognitive Aptitude scores generally prefer tasks that call for specific responses rather than ones requiring insightful solutions. They are also slower in processing information and are often easily overwhelmed by complex problems, especially ones they have not dealt with before.

The <u>higher the Overall Cognitive Aptitude score</u>, the more we predict that the candidate will learn quickly, pick up a lot of new information on their own without needing to be trained, handle a large information load easily, make decisions in an efficient manner, and show a great deal of insight about how to solve new and complex problems.

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PERSONALITY TRAIT INTERPRETATION

Strengths:

- For the most part, he is agreeable and easygoing at work. John will usually avoid disagreements, conflict, and arguments with other people.
- John is generally conscientious and systematic, following through on his commitments and doing what he says he will do. On the other hand, John also uses a fair amount of personal discretion and judgment in deciding how to perform job tasks and duties.
- He is usually stable and in control of his emotions. John can handle most normal forms of job stress without lowering his job effectiveness.
- John registers as being outgoing, cordial, and friendly in his job-based interactions. He is usually a good communicator who relates pleasantly to other people.
- He is open to change and innovations in the workplace. John is interested in new learning and professional growth, as well as improving procedures and systems in his work area.
- John often emphasizes what is good and promising when appraising current situations as well as future possibilities. He is usually upbeat and tries to accentuate the positive in his work situations. He will usually keep a positive frame of mind when confronted with job setbacks and obstacles.
- John can work independently in the service of collective goals. He is comfortable with functioning in both team and individual contributor roles.
- His work drive is in the average range. Though not a workaholic, John usually invests sufficient effort into his job to be viewed as an acceptable performer.

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Developmental Concerns:

- At times, John can be hard to get along with. He could make more of an effort to be consistently agreeable and pleasant in his job-based interactions.
- John could be more consistently conscientious and thorough in the way he meets job duties and responsibilities. He may sometimes fail to meet company expectations in terms of timeliness or quality.
- He may need to deepen his commitment to providing responsive, high-quality service to customers. John could place more emphasis on activities that lead to high levels of customer satisfaction and retention.
- He may lose his composure when confronted with heavy work pressure. John may need to find ways to buffer such stress and increase his emotional resilience.
- John may occasionally need to do more to contribute to group unity and cohesion in his work group. If this job requires extensive teamwork, he may need training and coaching on team functioning.
- John does not have a high work drive. He sometimes needs to step up his work intensity and invest more time and energy into his job, especially during highly demanding situations.

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INTERVIEW QUESTIONS

After reviewing the assessment results for this candidate, you may want to conduct a structured interview to further explore and clarify some specific concerns. The interview questions listed below reflect areas of concern raised by the assessment results. You should keep asking questions until you have gained confidence in your assessment of the candidate. You can use some or all of these questions when interviewing the candidate. You will probably want to customize these questions to best fit your style and what you already know about the candidate as well as the job for which s/he is being considered. Most of these are behavioral description items which ask the candidate to describe specific behavior on the job. Some additional probes which you might want to use with individual questions are:

- * When did this take place?
- * What factors led up to it?
- * What were the outcomes?
- * What did others in the organization say about this?
- * How often has this type of situation arisen?
- * How would you handle it differently in the future?

CUSTOMER SERVICE

- No matter how hard you try, some customers are rude, annoying, or impossible to please. Describe the most difficult customer you have had to deal with and what efforts you made to accommodate him or her.
- Describe a situation where you went above and beyond your job description to make a customer satisfied. [Probes: What did you do? What was the outcome? How often has this type of thing happened in the last year?]
- Tell me about a time when you had to reconcile competing demands from the customer with company demands or needs.
- Tell me about a time when a customer gave you a difficult problem to solve.
- There are limits to how far an employee should go to try to satisfy customer demands and requests. Describe the criteria you use to decide when that limit has been reached.

EMOTIONAL STABILITY/RESILIENCE

- Tell me about a time when you had to keep on working despite having some problem or concern weighing on your mind. [Probes: How long did it go on? How was it resolved? How often has this kind of thing happened in the last six months?]
- Stress is a natural part of most work environments these days. Describe a situation where some significant form of stress has impacted you on your job and how you dealt with it.
- Describe a situation where you learned to live with something stressful at work.